

## Overview

This privacy policy (“policy”) sets out how Beauvoir Trust Limited (BTL) uses and protects any information that you provide to us.

We are committed to ensuring that your privacy is protected, and you can be assured that information provided will only be used in accordance with this policy. In addition, we have put in place suitable physical, and electronic measures, together with other procedures and controls to safeguard the information which we collect.

The policy may be changed, as necessary, from time to time by updating this page, and you should check this page from time to time to review any such changes.

## What we may collect from you

- Name and job title
- Contact information including email address
- Demographic information including your postcode
- Other information relevant to you as a potential client, client, supplier, contact, employee, or other business relationship (such as date of birth, employment history, passport number and tax identification number)

## How we use the information collected

- To contact you to respond to your enquiry
- To fulfil our regulatory, legal, and contractual obligations
- For internal record keeping
- To improve our products and service delivery
- To contact you from time to time with information that may be of interest to you

You may notify us at any time if you wish to cease receiving further information by informing your usual BTL contact.

## Transfers of information

We may transfer your data to selected third parties where this is necessary in order to provide you with the information which you have expressed an interest in, or where this is required in order to fulfil legal or regulatory obligations.

We implement various appropriate security measures in relation to our processing and transfer of personal data. However, the nature of the Internet and email communications is such that any data may in some circumstances flow over networks without full security measures and could be accessible to unauthorised persons.

## General Provisions

For further details, please also refer to any other product and services terms and conditions that govern our relationship with you.

If you wish to access the personal data we hold about you, please contact BTL through your normal contact.

## Use of our website

Our website does not use cookies to track your use of the website or the Internet after you leave our website.

Our website may contain links to other websites of interest (“external sites”). You should note that once you use these links to access external sites we do not have any control over those external sites. Therefore, we cannot be held responsible for the protection or privacy of any information that may be collected whilst you are visiting those external sites, and they are not governed by this privacy policy. You should exercise caution, and review the privacy policy applicable to the external site in question.

This policy is effective from 25 May 2018.